

### Pride of Place – Judging Schedule Sheet

| Date/s | Council | Category | Location | Liaison Name<br>& Tel No. | Comm Contact<br>Name & Tel No | 1 <sup>st</sup> Meeting Point<br>and Time | Directions to<br>same * | Accommodation |
|--------|---------|----------|----------|---------------------------|-------------------------------|---|-------------------------|---------------|
|        |         |          |          |                           |                               |   |                         |               |

**Notes:**

You may devise the most suitable itinerary (or agree with Co-op Ireland) and list locations accordingly.

If possible include your mobile phone no. This is important when judges are on the road.

The 1<sup>st</sup> meeting point will usually be the hotel lobby or ‘other’ place where necessary. Please include precise directions – see example. Attach separate sheet if necessary.

Accommodation details should include name of hotel and tel no, date/s of overnight stay and the booking of dinner/ bed and breakfast x number as appropriate.

Judges will usually have travelled to your council area the night before judging and will require o/night accom before the first judging day.

At the end of judging in your council area the judges may either - travel on to a new judging location/ travel home/ stay over\*\*.

\* Attach separate sheet if necessary.

\*\* Judges will stay over if the finishing time is late and/or they are a long way from base. Check with Co-operation Ireland.